



Local Grant Application Form

Instructions

Please read carefully:

- Read this application form in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadlines dates are on Council's website www.fndc.govt.nz
- **Incomplete, late, or non-complying** applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- **If there's anything on this form you're not sure of**, please contact the Community Development team at freephone 0800 920 029, or funding@fndc.govt.nz – we're happy to help.
- **Send your completed form** to funding@fndc.govt.nz or to any Council service centre

The following **must** be submitted along with this application form:

- ☒ Quotes (or evidence of costs) for all items listed as total costs on pg 3
- ☒ Most recent bank statements and (signed) annual financial statements
- ☒ Programme/event/project outline
- ☐ A health and safety plan
- ☒ Your organisation's business plan (if applicable)
- ☐ If your event is taking place on Council land or road/s, evidence of permission to do so
- ☒ Signed declarations on pgs 5-6 of this form

Applicant details

Organisation	Miria Marae	Number of Members	5000+
Postal Address	18 Gill Drive, Kawakawa, 0210	Post Code	0210
Physical Address	Rapid no. 5101 Main Road, Waiomio, Kawakawa BOI	Post Code	
Contact Person	Cheyenne Heke	Position	Project Manager
Phone Number		Mobile Number	021 765 190
Email Address	cheyenne@kupai.co.nz		

Please briefly describe the purpose of the organisation.

A prominent marae for the iwi of Ngāti Hine. A meeting place for the people of Ngāti Hine, host to the wider community, neighbouring hapū/iwi, and many visitors pre-dating the signing of Te Tiriti.

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Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

☐ Te Hiku ☐ Kaikohe-Hokianga ☒ Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity Date

Location Time

Will there be a charge for the public to attend or participate in the project or event? ☐ Yes ☒ No

If so, how much?

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

Miria Marae and the area of Waiomio has been occupied by the iwi of Ngāti Hine since our eponymous tūpuna Hineamaru arrived in the area in the 1700's. There are many historical memories on the whenua of Miria Marae including that of Ngāti Hine rangatira Te Ruki Kawiti and his son Maihi Kawiti. Host to many rangatira, hapū, iwi, local, and government officials and significant hui pre and post-signing of Te Tiriti o Waitangi and other significant events in history for the Far North district and country. Given the location of Miria Marae along State Highway 1 and south of Kawakawa, Miria Marae has been referred to as 'Te waharoa ki Te Tai Tokerau: The gateway to the Bay of Islands'.

This project is to support the protection, place, and history of the past; progress the re-build to construct fit-for-purpose buildings for the present; and support future-proof decisions for generations to come.

This shovel-ready project is to undertake critical work required for the re-build of Miria Marae. It will enable us to shift the powerpoles which currently run through the marae property, and allow for Te Rapunga (the wharehui/meeting house) to be shifted from the flood zone to where the powerpoles currently are, onto higher ground. Once the powerpoles have been moved, consents will be progressed and the shifting, strengthening, and refurbishment of Te Rapunga will take place.

The wharekai was closed in 2017 due to health and safety issues and all marae buildings and grounds were closed in 2019 – at which time the marae trustees have focused on fundraising, working with architects/consultants, and successfully partnering with funders Department of Internal Affairs, Foundation North, and other entities including Ngāti Hine Health Trust and Ngāti Hine Forestry Trust. These partnerships and fundraising efforts will continue through each stage of the rebuild.

The re-build and re-opening of the marae will once again, enable a place and space of connection for the descendants of Ngāti Hine, neighbouring hapū/iwi, the wider community and be able to host people from across the country and the world for events, hui, and the like.

Stage 1: Move the power poles
Stage 2: Earthworks, Demolish the existing wharekai (dining hall) and ablution, shift and refurbish Te Rapunga
Stage 3: Build the new wharekai and ablution
Stage 4: Build lounge/admin space, wānanga and whare taonga building

After much investment and due diligence taken with lead architect firm Ākau, engineers and consultants, we are ready to break ground and invite the Far North District Council and the Community to support us as manawhenua and kaitiaki of Waiomio and surrounding areas; by contributing to this significant step toward the Miria Marae re-build which the marae trustees, and the people of Ngati Hine have been gearing toward for the past 20 years.

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Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire		
Advertising/Promotion		
Facilitator/Professional Fees ²		
Administration (incl. stationery/copying)		
Equipment Hire		
Equipment Purchase (describe)		
Utilities		
Hardware (e.g. cement, timber, nails, paint)		
Consumable materials (craft supplies, books)		
Refreshments		
Travel/Mileage		
Volunteer Expenses Reimbursement		
Wages/Salary		not applicable
Volunteer Value (\$20/hr)		not applicable
Other (describe)	\$84,382.55	\$28,723.02
TOTALS	\$84,382.55	\$28,723.02

² If the application is for professional or facilitator fees, a job description or scope of work must be attached.

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Financial Information

Is your organisation registered for GST? ☐ Yes ☒ No GST Number

How much money does your organisation currently have?

How much of this money is already committed to specific purposes?

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
4 x Grants from partnership funders, DIA, TPK and MCH for maintenance repairs to Te Rapunga (window and frame replacement, fix the front door and replace lock prior to move), moving Te Rapunga costs, comms strategy and website development (to keep beneficiaries updated on re-build progress and secure storage of documents) and develop a database of beneficiary/uri/whakapapa details.	87,447
Set aside in the build account - as this will be an essential contribution/contingency for construction of the new buildings in addition to our funding partners contributions.	173,051.55
TOTAL	260,498.55

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
Ngāti Hine Forestry Trust	\$50,000	<input checked="" type="checkbox"/> Yes / Pending
Fundraising and Koha	\$5,659.53	<input checked="" type="checkbox"/> Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
			Y / N
			Y / N
			Y / N
			Y / N

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We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date on the letter of agreement. Failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by Far North District Council unless written approval for a change of purpose(s) is obtained **in advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact Governance Support for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One

Name Arama Rehana Position Chairman
Postal Address 5104 Main Rd, Waionero Post Code
Phone Number 021 261 4022 Mobile Number 021 261 4022
Signature A. Rehana Date 19/10/2022

Signatory Two

Name Amadonna Jekeman Position Trustee
Postal Address 253 Paikia Rd, RD 2 Kawakawa Post Code 0282
Phone Number Mobile Number 0220772008
Signature Amadonna Date 19/10/2022

Funding Application – Miria Marae
Schedule of Supporting Documentation

Document	Title
1	Project Plan
2	Quote – Top Energy 2 Options
3	Financial Performance Report